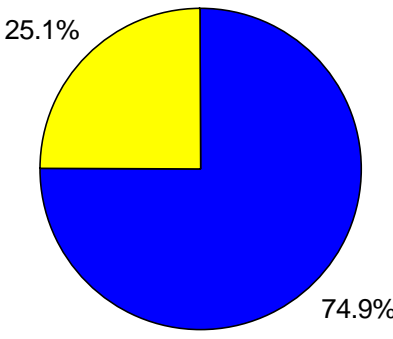


## *Animal Shelter*

### 96-02-Shelter Operations

Fund/Agency: 001/96		Animal Shelter
Personnel Services	\$521,417	<p style="text-align: center;"><b>CAPS Percentage of Agency Total</b></p>  <p style="text-align: center;">25.1%      74.9%</p> <p style="text-align: center;">■ Shelter Operations   ■ All Other Agency CAPS</p>
Operating Expenses	\$258,355	
Recovered Costs	\$0	
Capital Equipment	\$0	
<b>Total CAPS Cost:</b>	<b>\$779,772</b>	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$338,724	
Other Revenue	\$0	
<b>Total Revenue:</b>	<b>\$338,724</b>	
<b>Net CAPS Cost:</b>	<b>\$441,048</b>	
Positions/SYE involved in the delivery of this CAPS	15/15	

#### ► CAPS Summary

This CAPS is funded through the General Fund and provides for the humane care, food and temporary shelter for stray and unwanted animals under agency care. Shelter Operations also: provides specialized treatment for animals as prescribed by licensed veterinarians; transports unvaccinated dogs to veterinary clinics for rabies vaccinations in accordance with County Code prior to the redemption by its owner; humanely euthanizes animals not adopted or claimed by their owners; trains volunteers in basic animal care skills to include grooming, socializing, handling and feeding; upon completion of training process, directs daily activities of the volunteers; performs initial evaluation of animals coming into the shelter to determine if immediate veterinary care is required; is the initial point of contact for customers visiting or calling the agency concerning lost, found or the adoption of animals; serves as a reference source for customers regarding wildlife inquiries and basic pet questions; documents the intake and release of animals; aids customers in adoption process by assisting with selection of pet, review of the contract with the customer; upon completion of adoption contract, collects the fees, and archives appropriate documentation; issues dog licenses upon confirmation of a valid rabies certificate, review of application for completeness, and collection of license fee; and

## *Animal Shelter*

deposits fees for licenses and services provided and forwards appropriate documentation to the Department of Tax Administration.

### **Accomplishments:**

- Assisted other Virginia shelters by taking some of their surplus animals and placing them for adoption lowering their euthanasia rates without adversely affecting our rate.
- Increased the number of Rescue Groups utilized to reduce the number of animals euthanized.
- Became a participant in the Department of Family Services Self Sufficiency Program.

### **Initiatives:**

- In partnership with neighboring jurisdictions, develop an exchange program designed to enhance shelter policies and services.
- To develop an automated notification system, which will match specific customer requests with animals maintained in the shelter.

### **► Method of Service Provision**

This service is provided directly by County employees. Hours of operation are Tuesday through Friday 8:00 a.m. to 6:00 p.m. and 8:00 a.m. to 5:00 p.m. on Saturdays. Adoption hours are 10:00 a.m. to 5:00 p.m. Tuesday through Friday and 10:00 a.m. to 4:00 p.m. on Saturdays. Emergency hours extend to 12 midnight, 7 days a week including holidays.

### **► Performance/Workload Related Data**

Title	FY 1998 Actual	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate	FY 2002 Estimate
Animals impounded	5,729	7,150	7,050	6,980	6,980
Animals adopted	3,116	2,739	2,427	2,427	2,476
Animals redeemed	1,353	1,677	1,652	1,652	1,685
Animals euthanized	1,260	2,734	2,971	2,901	2,901
Wildlife handled	1,572	1,168	1,220	1,220	1,220
Humane trap rentals	NA	192	144	192	192
Lab test submissions	251	556	506	390	390

## *Animal Shelter*

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### ► **Mandate Information**

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Code of Virginia 3.1-796.96: To Maintain a Pound
- Code of Virginia 3.1-796.85: Unlicensed Dogs Prohibited
- Code of Virginia 3.1-796,126:1: Sterilization of all adopted dogs and cats
- Code of the County of Fairfax Virginia 41-2-2: Dog license required
- Code of the County of Fairfax Virginia 41-2-3: Certificate of vaccination prerequisite
- Code of the County of Fairfax Virginia 41-2-4: Unrestricted dogs prohibited
- Code of the County of Fairfax Virginia 41-2-5: Impoundment of unvaccinated or unrestricted dogs, redemption and desposition of the same
- Code of the County of Fairfax Virginia 41-2-8: Confinement of animals suspected of having rabies
- Code of the County of Fairfax Virginia 41-2-10: Confinement of dogs or cats bitten by rabid animals
- Code of the County of Fairfax Virginia 41-2-12: Summary destruction of animals for humane reasons
- Code of the County of Fairfax Virginia 41-10-1: Sterilization of adopted dogs and cats
- Code of the County of Fairfax Virginia 41-10-2: Sterilization agreement
- Code of the County of Fairfax Virginia 41-10-3: Sterilization confirmation
- Code of the County of Fairfax Virginia 41-10-4: Notification concerning lost, stolen or dead dogs or cats
- Code of the County of Fairfax Virginia 41-10-5: Exemptions
- Code of the County of Fairfax Virginia 41-10-6: Releasing agency, fees and deposits
- Code of the County of Fairfax Virginia 41-10-7: Civil penalties

## *Animal Shelter*

### ► User Fee Information

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0627	Animal Shelter Fees	\$95,980
<b>Current Fee</b>		<b>Maximum Allowable Fee Amount</b>
\$20 – Adoption Fee \$15 – Impoundment Fee \$8/day - Boarding Fee		\$20 – Adoption Fee \$15 – Impoundment Fee \$8/day - Boarding Fee
<b>Purpose of Fee:</b> To recapture a portion of the expense incurred for the care of impounded animals.		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
3.1-796.96 – <u>Code of Virginia</u> 41-2-5; 41-2-8; 41-2-10 – <u>Code of County of Fairfax</u>	Change of the State and/or County Code.	1992
<b>Other Remarks:</b> These fees are currently under review by County Attorney's Office.		

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0401	Dog License	\$242,744
<b>Current Fee</b>		<b>Maximum Allowable Fee Amount</b>
\$10.00/Fertile Dog \$ 5.00/Infertile Dog		\$10/Dog
<b>Purpose of Fee:</b> Licensing Fee		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
3.1-796.85 – <u>Code of Virginia</u> ; 41-2-2 - <u>Code of County of Fairfax</u>	Change of the State and/or County Code.	1992
<b>Other Remarks:</b> The State Code cited provides for a fee between \$1 and \$10. Each jurisdiction can determine the fee within that range. Any raise of the fee above \$10 would require a change in the State Code.		